

Project Manager Internship-Baltimore, MD

"We link the galaxy of sciences"

Those who join LINKSciences feel a sense of ownership about their future. Here, you will join passionate professionals who advance science, technology and medicine, and strive to products for better life of each and every one on this planet. LINKSciences encourages both individual contribution and collaborative entrepreneurial thinking. You will excel in an environment characterized by respect, integrity and growth opportunities.

Title: Project Manager-Internship

Job Code: LKSNS-US-1801

Location US-Baltimore, MD

Functional Area: Project Management

Job Description

We are seeking a highly motivated individual for Baltimore, MD office. As a Project Manager-Internship, you will play key role to support business growth by collaborating with team members from technology, business and management. This role bears crucial importance to reach corporate management and business objective.

Essential responsibilities are as followed, other duties may be assigned:.

- Play pivotal role for fee-for-service projects by orchestrating members from a cross-functional team; Regularly maintain corporate client relationship management (CRM) system and provide account forecasts to the management;
- Assist and execute corporate marketing activities, such as e-marketing campaign design and implementation, conference staffing;
- Enhances department and organization reputation by accepting ownership for accomplishing new and different requests; exploring opportunities to add value to job accomplishments;
- Accomplishes project objectives by planning, monitoring, appraising, and reviewing project progress; planning, enforcing policies and procedures;

- Achieves operational objectives by contributing information and recommendations to strategic plans and reviews; preparing and completing action plans; implementing production, productivity, quality, and customer-service standards;
- Updates job knowledge by participating in educational opportunities; reading professional publications; maintaining personal networks; and/or participating in professional organizations.

Qualifications and Skills:

- B.S/MSc in Biology or Life Sciences related major with background and/or motivation in business or marketing;
- Project management experience for biological services and/or products is preferred;
- Experience in developing marketing campaign is a strong plus;
- Excellent organizational and communication skills; proficiency in other languages is preferred.

We are continuously looking for talents from various backgrounds to join us. We strive to provide a collaborative, creative matrix where each person feels encouraged to contribute to our processes, decisions, planning and culture. We offer competitive salary and full benefit package commensurate candidate expertise and capabilities.

Please send your CV to info@linksciences.com.

About LINKSciences

LINKSciences LLC is a technology start-up headquartered in Baltimore, MD. LINKSciences is devoted to leveraging advancement of data technology to better science and medicine. LINKSciences is developing a series of data-driven tools to benefit academia, industry, government and individuals.

LINKSciences is member at Harbor Launch at IMET (a UMaryland incubator for science and science support companies, with a focus on life science and environmental technology startups).

For more information, please visit <http://www.linksciences.com>.